



Hilltop Kids

Pre School and Long Day Care Centre

61 Barnsbury Grove

BARDWELL PARK NSW 2207

Tel: 9567 9833

Email: hilltopkids@bigpond.com

WAITING LIST FORM

Date: ____/____/____

Child's Name: _____

Address: _____

Gender: (Please circle) M F

D.O.B: ____/____/____

POST.CODE _____

Parents/Guardian's Details

Name: _____

Address: _____

Phone No (H): _____

Phone No (W): _____

Mobile No: _____

Email: _____

Name: _____

Address: _____

Phone No (H): _____

Phone No (W): _____

Mobile No: _____

Email: _____

Number of Days Care required per week: **1 2 3 4 5**
(PLEASE CIRCLE APPROPRIATE NUMBER OF DAYS)

Actual Days Required: **M T W TH FRI**
(PLEASE CIRCLE DAYS REQUIRED)

STARTING DATE REQUIRED: ____/____/____

Please note: Days are subject to availability. We will do the best we can to accommodate all families.

1. What languages are spoken at home?

2. Could you please tell us about your cultural background?

3. Have any other siblings attended our school? Yes No

Name _____ Year _____

Name _____ Year _____

Name _____ Year _____

All applicants are entered on the waiting list and parents/guardians will be contacted in the year before their child is eligible to start. Parents and children will be invited to share an orientation session before

the child starts at the preschool. If a vacancy arises during the year parents will be contacted in priority of access order to fill the vacancy.

PRIORITY 1. Priority of Access

The demand for childcare sometimes exceeds supply. When this happens it is important for services to allocate places to those families with the greatest need for childcare support. The Australian Government has Priority Access Guidelines for allocating places in these circumstances. To help us determine priority of vacancies, please indicate if the information below applies to you.

To provide us with information to determine your child's priority of access on the waiting list could you please answer the following questions?

4. Are you or your child from an Aboriginal or Torres Strait Islander descent? Yes No
5. Do you or your child have any additional needs? (e.g. learning difficulty, disability etc.) Yes No
6. Risk of harm or neglect?

Please comment

PRIORITY 2. Work/Training/Study

If you answer yes to any of the following you could be required to provide proof under section 14 of the Family Assistance Act.

The Australian Government uses a Work/Training/Study test for determining eligibility for child care benefits, child care rebates and priority of access to approved centres. Please indicate which of the following applies to you and, if relevant, your partner.

Parent 1 working full time / working part time / training/studying / not working

Parent 2 working full time / working part time / training/studying / not working

Guardian working full time / working part time / training/studying / not working

I agree to notify the Centre Director immediately if I no longer require a place for my child at the Centre and wish to be removed from the waiting list, or if any of the above information changes in any way. (Failure to do so may result in loss of position on waiting list.)

I agree to the above condition

Hilltop Kids Preschool and Long Day Care Centre has a firm commitment to protecting the privacy of its clients. Hilltop Kids Preschool and Long Day Care Centre complies with the Australian Privacy Principles set out in the Privacy Amendment (Private Sector) Act 2000. Personal information collected on this form is for the purpose of contact and establishing priority of access.

**Submit your application: Email- hilltopkids@bigpond.com
Or in person to Sophia.**

Hours/Days: The Preschool and Long Day Care Centre is licensed for 29 children aged between 6 weeks - 5 years old. We are open from 7:30am-5:30pm for 50 weeks a year, closed over the Christmas period and public holidays.

Once accepted for enrolment, there is a:

One off enrolment fee: \$100.00 – Non Refundable

Bond: We have a standard amount of \$200 regardless of the number of days. * Refundable Bond, subject to two (2) week notice when your child is transitioning to Primary School, not prior.

The break down of daily fee as of 2018 is as follows:

6 weeks- 2 years \$130.00 (inclusive of nappies/ all meals)

2-3 yrs \$105.00 (provide own nappies/ all meals)

3-5 yrs- \$100.00 (preschool curriculum/program/ all meals)